Best Practices for Core BPMN Graphical Elements

NAMING CONVENTIONS DO'S & DON'TS

ACTIVITIES

Use a short and meaningful verb-noun phrase.

ACTIVITIES

Avoid articles, pronouns & adding unnecessary precisions.

EVENTS

All events should be named. Paired events such as Link Events should use the same name.

EVENTS

Do not use the same name for multiple End Events. Their names should correspond to their end state.

GATEWAYS

Diverging Exclusive Gateway should be named with an interrogative phrase.

GATEWAYS

Converging Gateways do not require to be named. Use Text Annotation if logic is not obvious.

SEQUENCE FLOWS

Sequence Flows coming out of diverging Gateways of type Exclusive, Inclusive and Complex should be named using their associated conditions stated as outcomes.

SEQUENCE FLOWS

Default Sequence Flows should not be named. This flow will be taken only if all other outgoing flow conditions are not met.

DATA OBJECTS

Data Objects should be named using a qualified noun that is the name of a business object or information object of meaning to the business.

DATA OBJECTS

Do not put the state of the Data Object in the name. It should be in brackets.

POOLS

Pools should be named using the Participant's name with a qualified noun or a noun phrase.

POOLS

Do not name Pools using the Process Name.

LANES

Lanes should be named using the category's name.

LANES

Do not add too many details, be precise and concise.

Trisotech

Where Strategies Come To Life
www.Trisotech.com